Juneau Jazz & Classics Volunteer Job Description

Clean Up Crew

COVID-19 PROTOCOLS:

· Wear a face mask/covering.

· Do not show up if you are showing any symptoms.

· Do not show up if you have been in close contact with someone who tested positive for COVID-19.

· Respect 6 feet social distancing measures.

Your job is to help return the venue back to its condition before the concert. It is expected that Clean Up Crew volunteers stay to help until all duties are finished. Please check-in with the House Manager before leaving the venue.

Clean Up Crew duties include:

* Stacking all chairs in the appropriate number and manner and moving stacks to their proper storage.
* Folding up and moving tables to their proper storage.
* Moving sound & lighting equipment off the stage and to storage – under the direct supervision of the sound engineer or House Manager.
* Trash & Recycling - Clean up any trash on the floor. Bag up all garbage bags and replace garbage cans with fresh garbage bags.
* Make sure bathroom trash cans are emptied and replaced with fresh garbage bags.
* Sweep and/or vacuum floors after chairs and tables are put away.
* Clean main doors and parking lot of discarded programs and trash.
* Clean green rooms and backstage hospitality rooms – trash, food, etc.
* Be flexible to adapt to any other clean up duties as they arise.

Thank you for volunteering to do this. We really appreciate your help!

If there is any way that we can make this job easier, please let us know.